

2026 Proposed Amendment to the NOW Bylaws

Proposed by
National NOW Board
approved March 24, 2026

2026 Consolidated Amendments - Director of Operations
Covering replacement of certain 2025 proposals

Purpose:

The “Operations Manager” position was first filled this year. Experience has the title “Director of Operations” more accurately reflects the level of responsibility and authority associated with the role and strengthens operational clarity.

A number of the wording changes incorporated here remove repetition and create consistency, and were proposed in 2025 by Florida NOW, Illinois NOW, Kansas NOW and Ohio NOW to.

ARTICLE VI. OFFICERS

Section 1. Titles and Duties Duties , Subdivision A

A. President. There shall be a President who shall be compensated and shall be a voting member of the National Board. The President shall be the principal spokesperson, chief executive officer, and financial officer of the organization; ~~the~~ The President shall call the meetings of the Board, the Executive Committee, and the National Conference; and shall preside at these meetings. The President is tasked with overseeing the ~~Operations Manager~~ Director of Operations, who is in turn in charge of the day-to-day administration of the National Action Center and ~~creating~~ proposing the Organization's budget, in conjunction with the advice of the Finance and Budget Committee and ~~the President~~ the Executive Committee, for approval by the National Board. The President shall also serve as the Chair of the NOW PAC

ARTICLE XI. Director of Operations

A. There shall be an Operations Manager a Director of Operations who shall be responsible for the day- to day-operations of the National Action Center under the supervision of the Executive Committee, including but not limited to budgeting, accounting, auditing preparation, human resources, vendor management, and membership data. ~~The Operations Manager~~ Director of Operations shall ~~produce a budget~~ prepare a proposed line item budget with the advice of the Finance and Budget Committee and the Executive Committee for the fiscal year by December 1 ~~for approval by the National Board.~~ board meeting.

B. ~~The~~ When seeking to fill the position of Director of Operations, the National Board shall (1)

direct the search process, (2) choose those on the search committee, (3) set required qualifications and necessary background experience, (4) determine the salary and benefits which may be adjusted in light of budget and staffing consideration.

C. The search committee shall screen and interview candidates and then present three candidates to the National Board. If the National Board accepts any or all of the candidates, they will present them to the Executive Committee. From these candidates the Executive Committee will select the hire. If no person is chosen, the Executive Committee notifies the National Board, and the search process commences again.

D. The National Board and Executive Committee shall evaluate the performance of the ~~Operations Manager~~ Director of Operations annually.

ARTICLE X. FINANCE

Section 3. National Budget

A. The ~~Operations Manager~~ Director of Operations, overseen by ~~the President and~~ the Executive Committee and with the advice and counsel of the Finance and Budget Committee, shall prepare a proposed line-item budget for the upcoming fiscal year by December 1 of the ~~prior~~ each year. The budget shall be approved by a majority vote of the members of the Board attending and voting at a meeting preceding the commencement of the fiscal year on January 1. Within ~~14~~ five (5) business days after the budget is adopted, the budget or an abbreviated ~~version will be available~~ it shall be posted on the Members Only section of the National NOW website and notice sent to the member email list. The budget (or an abbreviated version) shall remain posted for 30 days.

B. Review and revision of the budget may occur at any regular or special meeting of the Board by a majority vote of those attending and voting. ~~with subsequent notification to the membership indicating~~ Within five (5) business days after the revision is adopted a summary of the revision and current financial experience to date ~~which will~~ shall be posted on the Members Only page and notice sent to the member email list. The summary shall remain posted for 30 days.