

Resolution Format

Conference attendees have the opportunity to pass resolutions, which become part of NOW's policy. Only credentialed delegates to the conference vote on resolutions; however, all NOW members are welcome to participate in all discussions and to vote in issue hearings. Ideas for resolutions are voted on during the issue hearings scheduled on Friday and Saturday. Conference attendees will discuss, amend and vote on proposed resolutions in the plenary sessions on Sunday.

Resolutions can also be submitted to the Resolutions Committee through signature gathering prior to the Saturday deadline for submission of resolutions. See [Conference Rules](#) for more details.

Resolutions must be written in the specific format listed below:

TITLE: CENTERED, BOLDED IN CAPS

WHEREAS, the "**WHEREAS**" paragraph(s) give relevant supporting facts both about the issue and why the National Organization for Women (NOW) should relate to that subject; and **WHEREAS**, both the "**WHEREAS**" and the "**RESOLVED**" phrases are in bold and all caps; and **WHEREAS**, all acronyms (such as NOW) should be spelled out the first time used and abbreviated thereafter; and

WHEREAS, in the first and each succeeding "**WHEREAS**" paragraph, the last word of the paragraph should be followed by a semi-colon and then the word "and"; and

WHEREAS, the last "**WHEREAS**" paragraph should end with a semi-colon but no "and";

THEREFORE BE IT RESOLVED, that the resolution should state in this and following paragraphs what action NOW will take or what policy will be instituted; and

BE IT FURTHER RESOLVED, that for the first and each succeeding "**RESOLVED**" paragraph, the end of the paragraph should be followed by a semi-colon and the word "and"; and

BE IT FURTHER RESOLVED, that all resolutions must be typed, single or double spaced, on 8 1/2 x 11 inch paper and should be no longer than one page, one side in length; and

BE IT FURTHER RESOLVED, that all margins (top, bottom, left, right) must be at least one inch and type size must be no smaller than 10 point; and

BE IT FINALLY RESOLVED, that the final paragraph should end with a period.

Submitted by:

(Option 1) Issue Hearing _____ (name of hearing)

Chair of hearing (with signature): Full name, chapter or state affiliation, cell phone # (or hotel room)

Original submitter of resolution (not needed if issue hearing as a whole created resolution): Full name, chapter or state affiliation, cell phone # or hotel room (signature not required)

OR

(Option 2) Petition with _____ signatures (fill in number before submitting and attach signatures)

Full name, chapter or state affiliation, cell phone # (or hotel room)

Note: The Resolutions Committee must have a way to contact you in case they have any questions.